

City of Rockford, Illinois

Community & Economic Development Department
 Construction and Development Services
 425 East State Street, Rockford, IL 61104
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 Web: www.rockfordil.gov



OWNER-OCCUPANT PERMIT APPLICATION for Owners of One Family Dwellings and Accessory Structures who plan to perform their own Electrical, Plumbing or Mechanical Work

1. This application is limited to use for detached one family dwellings owned to be occupied by the applicant.
2. Structures to be constructed, altered, moved or enlarged using this application shall meet the provisions of the currently adopted Residential Code for One and Two-Family Dwellings and the Illinois Plumbing Code.
3. Permits for electrical, plumbing and mechanical work are issued separately from a building permit (separate application).
4. Will you, as applicant, reside at the address while work is performed? Yes No
 In order to perform electrical, mechanical or plumbing work without being licensed or registered, you must reside at the one-family dwelling or be constructing or altering it for you to reside in when work is complete.
5. Will you, as applicant, perform work without hiring someone else? Yes No
 If you hire someone to assist in performing the work, they must be a City of Rockford registered electrician, City of Rockford licensed mechanical contractor or State of Illinois licensed plumber.

Project Address: _____ Zip Code: _____
 Lot: _____ Block: _____ Subdivision: _____ Prop. Code: _____
 Owner Name: _____ Phone/fax Nos.: _____ / _____
 Owners Address: _____ Zip code: _____

Electrical Work (1010-00-60222)

List size of service _____ # of outlets _____ # lights/switch outlets _____ # of devices/appliances with > 120v _____
 Describe work to be done including items not listed above: _____

Plumbing Work (1010-00-60223)

_____ Wbox _____ KS _____ DW _____ GD
 List type and # of each type of fixture _____ WH _____ WS _____ TUB _____ SH _____ LAV _____ WC
 Describe work to be done including items not listed above: _____

Mechanical Work (1010-00-60224)

List total BTU's of heating _____ tons of cooling for A/C _____ # of ductwork supply/return openings _____
 gas pipe size _____ fire places _____ chimney liners _____ humidifier (non-portable) _____ air cleaners (non-portable) _____
 Describe work to be done including items not listed above: _____

I hereby apply to the City of Rockford, Illinois for a permit(s) for electrical, plumbing and/or mechanical work in a one-family dwelling, and if granted, the permit(s) applied for shall comply with all requirements of the City Ordinances relating thereto and pay the fees required by such ordinances. I hereby certify that the information contained in this application and any accompanying documents is true and correct.

(Name of Applicant) typed or printed	X	(Signature of Applicant)	(Date)
(Street Address of Applicant) typed or printed		(Phone #)	
(City, State, Zip of Applicant)			