

# **Public Works - Parking Division**

## **Mission Statement**

It is the mission of the Parking Division to provide quality parking for a variety of users with differing time needs in the City commercial business districts.

**Primary Functions** → The primary function of the Parking Division is to provide lot maintenance, issue tickets, and collect parking fees in the various facilities of the Motor Vehicle Parking System (MVPS).

### **2011 Accomplishments** →

- Upgraded the Auto Vue automatic plate reading system.
- Installed new sprinkler system in the Church lot as well as new landscaping.
- Helped the Engineering Division upgrade the lighting system for the T-deck.
- Completed city-wide striping plan.
- Completed improvements to the electrical system in Parking Deck T to accommodate the City Market's needs.

### **2012 Goals and Objectives** →

- Install automated collection systems in select parking decks and surface lots.
- Continue efforts to replace signs in accordance with the Manual on Uniform Traffic Control Devices.

# Public Works - Parking Division

<b>PUBLIC WORKS PARKING SYSTEM</b>		<b>TOTAL SPACES</b>
<u>LOT</u>	<u>LOCATION</u>	
<b>West Side</b>		
A	Mulberry/Court/Winnebago	125
B	Wyman-Elm Deck	329
C	Wyman/Park	125
CC	Library/River/Park	23
I	Chestnut/Court/Winnebago	80
L	State-Main Deck	287
P	State-Winnebago	166
S	Concourse Parking Garage	843
W	Wyman/Mulberry/Main	59
WW	Memorial Hall/Library	52
Y	Pioneer Deck	786
SS	Hanley	129
AmCore Lot		50
Block 38 Metro Lease		<u>68</u>
Total West Side CBD		<u>3,122</u>
<b>East Side</b>		
D	City Hall	70
DD	Walnut/2nd Street	14
J	Shumway Market	112
M	East State/Madison	91
N	East State/3rd Street	20
Q	East State, Madison/1st	55
R	East State/2nd Street	17
T	East State/Water Garage	96
TT	200 North Water	15
Church Lot-Leased City Hall		<u>112</u>
Total East Side CBD		<u>602</u>
<b>Broadway</b>		
F	13th Avenue, 7th/8th	86
V	Broadway(1200 Block)	<u>23</u>
Total Broadway Side CBD		<u>109</u>
<b>South Main</b>		
H	South Main/Kent	30
HH	South Main/Morgan	25
K	1000 South Main	30
K1	1000 South Main	<u>15</u>
Total South Main CBD		<u>100</u>
<b>North Main</b>		
G	Latham/King	79
O	Toner/Myott	<u>100</u>
Total North Main CBD		<u>179</u>
<b>7th Street</b>		
EE	1st Avenue, 7th/2nd Ave.	79
X	7th, 2nd/3rd Avenues	<u>28</u>
Total System of 30 lots and 4 garages in six areas		<u>4,219</u>

# Public Works - Parking Division

## Budget Summary

PUBLIC WORKS PARKING DIVISION BUDGET SUMMARY					
APPROPRIATION	2010 ACTUAL	2011 BUDGET	2011 ACTUAL	2012 BUDGET	INCREASE (DECREASE)
PERSONNEL	\$519,125	\$519,125	\$502,774	\$490,031	(\$29,094)
CONTRACTUAL	477,950	477,950	359,387	517,545	39,595
SUPPLIES	41,550	41,550	27,455	41,550	0
OTHER	1,315,178	1,314,013	1,157,130	1,318,870	4,857
INTEREST	0	0	0	0	0
TOTAL	<u>\$2,353,803</u>	<u>\$2,352,638</u>	<u>\$2,046,746</u>	<u>\$2,367,996</u>	<u>\$15,358</u>

  

STAFFING REVIEW	2009	2010	2011	2012	INCREASE (DECREASE)
TOTAL	9.00	8.50	8.50	8.50	0.00

  

FUNDING SOURCE	2011 AMOUNT	2011 PERCENTAGE	2012 AMOUNT	2012 PERCENTAGE
PARKING FEES	\$1,311,200	65.5	\$1,328,000	67.5
FINES	556,600	27.8	501,020	25.5
RENTAL/INTEREST INCOME	109,900	5.5	112,700	5.7
PURCHASE OF SERVICES	<u>23,700</u>	<u>1.2</u>	<u>24,400</u>	<u>1.3</u>
TOTAL	<u>\$2,001,400</u>	<u>100.0</u>	<u>\$1,966,120</u>	<u>100.0</u>

## Budget Analysis

The 2012 budget is \$2,367,996, which is an increase of \$15,358 (0.65%) over the previous year. Personnel expenses decrease \$29,094 due to the retirement of one full-time and one part-time parking lot attendants and one parking control officer and related IMRF benefits. The decreases were offset by increases in rates for health insurance (\$2,900) and workmen's compensation (\$1,200).

Contractual costs increase \$39,595 (8.28%). Increases in building rental of \$63,600, in building utilities of \$33,800 and in microcomputer expenses of \$7,400 were offset by decreases in lighting utilities of \$20,000, in snow removal of \$2,000, in equipment maintenance of \$4,000, in vehicle repairs of \$8,900, in central stores of \$8,600 and fuel of \$12,000. Risk management charges also decreased by \$10,800 after reallocation of charges.

Supplies remained stable and the other accounts group increased \$4,857 due to an increase in depreciation and a slight increase in the purchases of services from the Police and Finance departments as well as a reduction in debt service.

2012 revenue of \$1,966,120 is a decrease of \$35,300 over the 2011 budgeted revenue of \$2,001,400. Parking fines are expected to drop \$55,600 while a slight increase in Concourse permit revenue (\$10,000) is projected.

The 2012 net is a loss of \$420,486; net of depreciation, it is a gain of \$302,134.

## **Public Works - Parking Division**

In 2011, the Parking Division spent \$2,046,746, or 87.0% of its budgeted allocation. In the past several years, 90% to 139% of the budget has been spent.

### **Five Year Financial Forecast**

The 2013-2017 five year forecast for the Parking Fund incorporates current rates, the changes in lots and permits, the expenditures associated with the new facilities and operating cost increases of three to five percent annually. Consideration needs to be given to adjusting the permit and fine structure periodically if lots are to be redone, signage added, and enforcement/payment equipment acquired.

#### PARKING FUND 2013-2017 FINANCIAL FORECAST (IN 000'S)

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Revenues	\$1,966	\$2,025	\$2,086	\$2,149	\$2,213
Expenses	<u>2,435</u>	<u>2,487</u>	<u>2,542</u>	<u>2,623</u>	<u>2,680</u>
Excess (Deficit)	<u>(469)</u>	<u>(462)</u>	<u>(456)</u>	<u>(474)</u>	<u>(467)</u>
Beginning Balance	<u>16,350</u>	<u>15,881</u>	<u>15,419</u>	<u>14,963</u>	<u>14,489</u>
Ending Balance	<u>\$15,881</u>	<u>\$15,419</u>	<u>\$14,963</u>	<u>\$14,489</u>	<u>\$14,022</u>

### **Fixed Assets**

There are no fixed assets budgeted for 2012.

# Public Works - Parking Division

## Personnel Review

<b>PUBLIC WORKS PARKING DIVISION</b>				
<b>BENEFITS AND SALARIES</b>	<b>2011</b>	<b>2012</b>	<b>INCREASE/ (DECREASE)</b>	
<b>SALARY</b>	<b><u>BUDGET</u></b>	<b><u>BUDGET</u></b>	<b><u>(DECREASE)</u></b>	
PERMANENT	\$376,408	\$347,376	(\$29,032)	
TEMPORARY	5,000	5,000	0	
OVERTIME	5,500	5,500	0	
MERIT PAY	0	0	0	
SALARY ADJUSTMENT	<u>0</u>	<u>0</u>	<u>0</u>	
<b>TOTAL SALARIES</b>	<b><u>\$386,908</u></b>	<b><u>\$357,876</u></b>	<b><u>(\$29,032)</u></b>	
<b>BENEFITS</b>				
ILLINOIS MUNICIPAL RETIREMENT	\$78,521	\$73,887	(\$4,634)	
UNEMPLOYMENT TAX	1,530	1,530	0	
WORKMEN'S COMPENSATION	6,279	7,523	1,244	
HEALTH INSURANCE	43,784	46,644	2,860	
RETIREE INSURANCE	0	0	0	
LIFE INSURANCE	663	663	0	
PARKING	<u>1,440</u>	<u>1,908</u>	<u>468</u>	
<b>TOTAL BENEFITS</b>	<b><u>\$132,217</u></b>	<b><u>\$132,155</u></b>	<b><u>(\$62)</u></b>	
<b>TOTAL COMPENSATION</b>	<b><u>\$519,125</u></b>	<b><u>\$490,031</u></b>	<b><u>(\$29,094)</u></b>	
	<b>POSTION</b>	<b>2011</b>	<b>2012</b>	<b>INCREASE/ (DECREASE)</b>
<b>POSITION TITLE</b>	<b><u>RANGE</u></b>	<b><u>EMPLOYEES</u></b>	<b><u>EMPLOYEES</u></b>	<b><u>(DECREASE)</u></b>
PARKING SYSTEMS SUPERVISOR	E-7	1.00	1.00	0.00
PARKING LOT ATTENDANT	A-17	2.50	2.50	0.00
PARKING SYSTEM REPAIRER	A-22	2.00	2.00	0.00
PARKING CONTROL OFFICER	A-19	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>
<b>TOTAL PERSONNEL</b>		<b><u>8.50</u></b>	<b><u>8.50</u></b>	<b><u>0.00</u></b>

## Performance Measurements

	2009 Actual	2010 Actual	2011 Actual	2012 Projected
Total parking spaces	4,504	4,504	4,504	4,504
Total short-term parking leases	1,404	1,404	1,404	1,404
Total long-term parking leases	2,500	2,500	2,500	2,500
Handicapped parking spaces	147	152	155	155
Dollar amount of tickets issued	648,032	527,355	410,290	468,825
Number of tickets issued	24,741	18,268	15,508	16,100